

Project Return Brief

Caterlink Rep:		Date:	
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Contact Detail

Contact/s:			
Email:		Contact Number:	
Site Contact/s:			
Email:		Contact Number:	

Project Information

Project Name:			
Budget for Kitchen:	\$	Budget for Bar:	\$
Nominated Architect & Builder:			
Site Address:			
Suburb:		State:	
		Post Code:	

Project Drawings

Do you require Caterlink drawings?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Caterlink drawing requirement:	Concept Only <input type="checkbox"/>	Service Drawings <input type="checkbox"/>	Council Submission <input type="checkbox"/>	For Construction <input type="checkbox"/>
Will site plans be provided to Caterlink?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Site plan drawing type?	Auto CAD <input type="checkbox"/>	Sketch Up <input type="checkbox"/>	PDF <input type="checkbox"/>	Other: <input type="checkbox"/>

Site Information

Site/ premise information:	New Site <input type="checkbox"/>	Existing <input type="checkbox"/>	Single Story <input type="checkbox"/>	Multi Story <input type="checkbox"/>	Level:
Site inspection available?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Other: <input type="checkbox"/>		
Is your lease finalised?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Required opening/ commencement date?		
Is Caterlink project management required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>	

Operational & Foodservice Information

Type of venue? (e.g. Cafe., Bar, Restaurant, School, Aged Care, Hospital, Mine Site)	
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Type of Cuisine? (e.g. Café, Italian, Asian, Indian, Production, Modern Australian)					
F & B Concept:					
Will it be an open style kitchen?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is there a sample menu? (please provide)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Seating capacity:			Number of covers per day?		
Notes:					
Is food prepared from raw on site?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will you be purchasing pre-prepared foods?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Frozen storage required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Dry storage required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Blast chilling/ freezing required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Chemical storage required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Notes:					

Cooking Equipment Requirements

Cooking equipment preference:	Free-Standing <input type="checkbox"/>	Counter Top <input type="checkbox"/>	Other:		
Free-standing equipment connection type?	Gas (NG) <input type="checkbox"/>	Gas (LPG) <input type="checkbox"/>	Electric <input type="checkbox"/>		
Equipment preference:	New <input type="checkbox"/>	Existing <input type="checkbox"/>	Second Hand <input type="checkbox"/>		
Stainless steel preference:	New <input type="checkbox"/>	Existing <input type="checkbox"/>	Modular <input type="checkbox"/>	Custom <input type="checkbox"/>	
Preferred kitchen equipment brands?					
Bench top food preparation equipment required? (e.g. Slicers, Mixers, Food Processors)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Provide list if known:		
Specialty equipment requirements?					

Bar & Beverage Requirements

Is a bar required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Required bar type?	Service <input type="checkbox"/>	Dispense Only <input type="checkbox"/>
Bar stations required:					
Describe bar offer (if known – e.g. Tap Beer with Cocktails etc.)					
Is sparkling and chilled water on tap required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Is boiling water on tap required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Other/ Notes:	
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Refrigeration Equipment Requirements

Refrigeration preference?	Integral Compressor <input type="checkbox"/>	Remote Compressor <input type="checkbox"/>	R290 Refrigerant <input type="checkbox"/>	Glycol Refrigerant <input type="checkbox"/>	Unsure <input type="checkbox"/>
Walk-in cool room requirements? (Quantity required)			Walk-in freezer room requirements? (Quantity required)		
Cool/ freezer rooms required to be provided by Caterlink?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Other:		

Exhaust Canopy Requirements

Exhaust canopy required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Special exhaust or air treatment requirements?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Mechanical contractor engaged? (If known)				

Please Note; Caterlink Typically Do Not Provide Mechanical Services Required for Exhaust Systems (Duct, Fans, Air Supply etc.

Delivery and Installation Requirements

Delivery/ install requirements:	Collect <input type="checkbox"/>	Delivery <input type="checkbox"/>	Delivery and Installation <input type="checkbox"/>	
Delivery access point:	Street <input type="checkbox"/>	Service Lift <input type="checkbox"/>	Loading Dock <input type="checkbox"/>	
Delivery Via:	Stairs <input type="checkbox"/>	Regular Lift <input type="checkbox"/>	Other:	
After-hours delivery/ installation required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unsure <input type="checkbox"/>	Not Applicable <input type="checkbox"/>
Equipment connections required to be provided by Caterlink? (Gas, Water, Electrical)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Other:	

Notes:	
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Finance Option

Have you finalised finance?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, which company?	
Would you like to discuss options?				

How did you find us?

- | | | |
|--|---|---|
| <input type="checkbox"/> Chef's Club | <input type="checkbox"/> Existing customer | <input type="checkbox"/> SMS |
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Business Development | <input type="checkbox"/> Newsletter |
| <input type="checkbox"/> Caterlink website | <input type="checkbox"/> Google | <input type="checkbox"/> Industry Recommendations |

Notes